

**Direction de la culture, des sports,
des loisirs et du développement social**
5160, boulevard Décarie, Suite 400
Montréal, Québec H3X 2H9

July 7, 2010

Notice to partners and residents of the
Côte-des-Neiges—Notre-Dame-de-Grâce borough

Members sought for the Advisory Committee on Programming for the Notre-Dame-de-Grâce Sports Centre

On May 3, 2010, the Côte-des-Neiges—Notre-Dame-de-Grâce Borough Council passed resolution CA10 170111 adopting the management framework for the future Notre-Dame-de-Grâce Sports Centre, to open in early 2011. Following this decision, the Direction de la culture, des sports, des loisirs et du développement social (DCSLDS) was asked to create an Advisory Committee on Programming (ACP) made up of the following volunteer members:

- one representative from the Table jeunesse de Notre-Dame-de-Grâce (a youth organization)
- two representatives from Notre-Dame-de-Grâce sports associations
- two representatives from borough sports and recreation partner organizations
- one representative for seniors
- two young people (between 14 and 17)
- two adult residents
- one representative for people with physical limitations
- one representative from the non-profit organization (NPO) managing the gymnasium and multipurpose rooms
- one representative from the manager of the building and aquatic facilities
- one representative from the borough

Consequently, the DCSLDS is seeking candidates for the first seven categories above. Anyone interested is invited to submit a résumé and a short covering letter mentioning, in particular, his or her vision for the Notre-Dame-de-Grâce Sports Centre, the activities that should be provided there and, if applicable, the nature of his or her personal involvement in the local community. A selection committee will be created to choose the Committee members. Evaluations will be based solely on the written submissions. There will be no interviews with candidates. The following items, in particular, will be taken into account in the evaluation:

- the quality of the candidate's written submission;
- the candidate's involvement in the local community, in particular as concerns sports and recreation activities;
- the fit between the candidate's background, the Committee members' role and the seat sought by the candidate;

- the originality of the candidate's vision of the Centre and its programming.

Please remember that Committee members will serve as volunteers. As stipulated in the mandate given the Committee by the borough, its main roles will be to:

- annually determine orientations concerning the program of activities at the Centre, excluding swimming lessons, free swim and the swimming club;
- annually submit to the managers of the spaces concerned its recommendations on the program of activities and rates to be charged, excluding swimming lessons, free swim and the swimming club;
- annually receive reports on registrations for and attendance at the Centre's different activities.

We estimate that the Committee will meet two to three times a year to fulfil this mandate.

Interested candidates should send their applications to:

Direction de la culture, des sports, des loisirs et du développement social
Côte-des-Neiges—Notre-Dame-de-Grâce borough
5160, boulevard Décarie, Suite 400
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The deadline for submissions is July 30, 2010.

Thank you for your interest in this process.